



Approved 3-20-13

**SCOTTSDALE PUBLIC LIBRARY BOARD
MEETING MINUTES
Civic Center Library
February 20, 2013 - 3:30 p.m.**

Members Present: Joan Freund
Louise Nemanich
Laraine Rodgers, Chair
Peggy Sharp-Chamberlain, Vice Chair
Mark Shimelonis
Doug Sydnor
Mary Wilber, Secretary

Staff Present: Carol Damaso, Library Director
Kathy Coster, Youth & Support Services Sr. Manager
Aimee Fifarek, Technologies & Content Sr. Manager
Dana Braccia, Building Operations and Adult Services Sr. Manager
Cheryl Thomsen, Senior Management Analyst
Killeen Sepulveda, Administrative Secretary
Carolyn Malhoit, Branch Manager Civic Center Library

CALL TO ORDER

Board Chair Rodgers called the meeting to order at 3:30 PM.

OPEN CALL TO THE PUBLIC

There was one member of the public present, Martha Ecton, who did not have any comments.

APPROVAL OF MINUTES

Board Member Sydnor called for a motion to approve the Minutes of the January meeting.
Board Member Freund seconded and the motion passed 7-0.

LIBRARY STAFF REPORTS OF CURRENT EVENTS (A.R.S. 38-431.02 (K))

Statistical Report -- Cheryl Thomsen

Senior Management Analyst Thomsen presented a PowerPoint detailing QuestionPoint and ICMA statistics.

Library Director's Report – Carol Damaso

Library Director Damaso informed the Library Board that there was a Workstudy Session on the 2013 Bond on February 2, 2013, and that the City Council will hear about the 2013 Bond on March 19, 2013.

Library Director Damaso announced that the Compensation Study went to the City Council in January and was approved, resulting in a pay increase for 18% of City Staff.

Library Director Damaso spoke about Visioning Scottsdale Town Hall and that Board Chair Rodgers and Board Member Sydnor were selected to participate.

Library Director Damaso distributed the most recent Organization Chart for the Library, which is called "Reorg Phase II." The changes made will go into effect March 1, 2013.

Library Director Damaso spoke about the Strategic Plan process, explaining that staff are finishing up the second year of "Future Thinking." They are working on a "mini" plan for 2013/2014 and will discuss it at the next Library Board meeting.

Library Director Damaso announced that the Library received an H.W. Wilson grant for \$3500 for training supervisory staff in 21st Century Skills. The grant application was called "Leadership Skydiving" and the award will be announced at the American Library Association (ALA) conference this summer.

Library Director Damaso and Senior Budget Analyst Thomsen spoke about the annual Customer Satisfaction Survey that is currently underway.

Customer Comment Report – Carol Damaso

Board Member Wilber asked if the Library Board could receive e-mail comments and complaints that have been sent directly to Library Director Damaso. Library Director agreed to include these in the Customer Comments report.

Library Highlight – Incident Report from Carolyn Malhoit

Branch Manager Malhoit for Civic Center Library, presented a series of statistics and charts detailing incidents in 2012 in the Library System. She discussed the Library's policy on warnings, suspensions and police involvement.

LIBRARY BOARD ANNUAL REPORT

Board Member Nemanich called for a motion to approve the Annual Report as amended. Board Member Sharp-Chamberlain seconded and the motion passed 7-0.

CHANGES IN BYLAWS

The Library Board read the revised Bylaws and will vote on them at the March meeting.

UPDATE ON BOARD OUTREACH

This item will be tabled until the March meeting.

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CO-SPONSORED PUBLIC PROGRAMS (REVISED POLICY)

Board Member Nemanich called for a motion to approve the revised policy. Board Member Sharp-Chamberlain seconded and the motion passed 7-0.

ROTATION OF MEETING LOCATIONS

Board Member Wilber called for a motion to approve the rotation of meeting locations. Board Member Sharp-Nemanich seconded and the motion passed 7-0.

ANNOUNCEMENTS, ISSUES FOR FUTURE DISCUSSION

The Library Board requested to hear more about the Strategic Plan at the next meeting.

ADJOURNMENT

With no further business to discuss, being duly moved and seconded, the meeting was adjourned at 5:09 PM.

Respectfully submitted,

Killeen Sepulveda, Administrative Secretary